

## CALSERVE LEARN AND SERVE AMERICA

### Regional Network Grant Budget Revision FY \_\_\_\_\_

CalServe grantees may transfer funds among approved charge categories when the cumulative amount of such transfers does not exceed 10 percent of the total program budget. The grantee must obtain the prior written approval from Counseling, Student Support, and Service-Learning Office, CalServe Initiative, before deviating from the approved budget. In the CALSERVE BUDGET area below provide current approved budget line item amounts in the first column, the difference you have added or subtracted in the second column and the revised total in the third column. Under MATCH FUNDS provide the same information with regard to your match funds. Add both revised total columns together and in the last column provide the total line item amount. Also, on a separate sheet, please provide a budget narrative that explains and justifies the proposed revisions.

This form can be faxed to CalServe at **(916) 323-6061**. Your CalServe Liaison will contact you if there is a need for discussion.

Local Educational Agency Name:				CDS Code:			
CalServe Coordinator's Name:				Signature			
				Phone:			

Category	Current Approved CalServe Budget	Proposed Changes \$	Revised Total	Current Approved Local Match	Proposed Changes \$	Revised Match Totals	Revised Line item Total (CalServe plus Match)
<b>1000</b> Certificated Salaries							
<b>2000</b> Classified Salaries							
<b>3000</b> Employee Benefits							
<b>4000</b> Materials and Supplies							
<b>5000</b> Services and Other Operating Expenditures							
<b>5000</b> Communications							
<b>5200</b> Travel and Conferences							
<b>5000 or 7000</b> Training Activities							
Total Direct Charges Above							
<b>7300</b> Administration and Indirect Costs (2.5 percent cap)							
<b>Total Budget Revisions</b>							